



The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Summary of the role:	The post will involve working as a member of our Prep School team as well as being individually responsible for the management of your class and for teaching them according to the curriculum. The postholder will be the form tutor for their class and will be required to teach them a number of subjects, working within a year group team under the Head of Year.
Line management responsibility for:	
Main duties and responsibilities:	<p>As a teacher at Newland House School, you will support the school's aim in ensuring that we provide a curriculum that is broad and balanced, covering the academic, artistic and physical elements that are crucial for the development of the whole child. We set high standards of learning for all the children in a caring and supportive environment and you will help to promote our ethos in encouraging enquiring minds and building pupils' strengths, interests and experiences.</p> <ul style="list-style-type: none">▪ Promoting and safeguarding the welfare of all children at the school.▪ set and maintain high educational and moral standards; maintain good order and discipline among pupils, safeguard their health and safety and participate in extra-curricular activities.▪ adhere to the school's Code of Conduct Policy. <p>Planning, Teaching and Class Management:</p> <ul style="list-style-type: none">▪ An excellent teacher with high standards and expectations.▪ Identifying clear learning objectives and specifying how they will be taught and assessed.▪ Setting appropriate and challenging tasks and ensuring high levels of interest.▪ Setting clear targets, building on prior attainment.▪ Identifying and supporting children who require additional support.▪ Providing clear structure for lessons, maintaining pace, motivation and challenge.▪ Making effective use of assessment and ensuring coverage of the departmental Programme of Study and Scheme of Work.▪ Maintaining discipline in accordance with the school's procedures and encouraging good practice in regard to punctuality, behaviour, standards of work and homework.▪ Using a variety of teaching methods including effective questioning, oral and group work and ICT.▪ Ensuring pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught.▪ Evaluating one's own teaching critically to improve effectiveness.

	<ul style="list-style-type: none"> ▪ Adopting and working towards the objectives outlined within the school's development plan. ▪ You may also be required to undertake such other comparable duties as the Head requires from time to time. <p>Pastoral Duties:</p> <ul style="list-style-type: none"> ▪ To be the form tutor for a Lower Key Stage 2 class. ▪ To liaise with parents. ▪ To promote the general progress and well-being of individual pupils. ▪ Encourage pupils' participation in other aspects of school life. ▪ To be vigilant in preventing bullying and work swiftly to resolve incidents of bullying, following the school's Anti-Bullying Policy. ▪ To promote and safeguard the welfare of the pupils. ▪ To maintain a constant awareness of all issues relating to child protection. ▪ To alert staff members to problems experienced by pupils and those concerned with the welfare of individual pupils after consultation with the appropriate staff.
Line management duties and responsibilities	<p>The teacher will work with the Prep School, alongside other form teachers and teaching assistants and will be responsible on a daily basis to the Head of Year. We pride ourselves in fostering excellent home/school relationships with parents and you will be expected to have strong communication skills.</p>

Person Specification

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	Essential	Desirable	Method of assessment
	These are qualities without which the Applicant could not be appointed	These are extra qualities which can be used to choose between applicants who meet all of the essential criteria	
Qualifications	<ul style="list-style-type: none"> ▪ Qualified Teacher Status ▪ Degree level qualification 	<ul style="list-style-type: none"> ▪ Commitment to continued professional development (CPD) 	<ul style="list-style-type: none"> ▪ Review and verification of applicant's certificates ▪ Discussion at interview ▪ Independent verification of qualifications
Experience	<ul style="list-style-type: none"> ▪ Prior experience of at least two years teaching a variety subject (including English at Maths) at KS2 ▪ Use of ICT to support teaching and learning 	<ul style="list-style-type: none"> ▪ Experience of leading curriculum subjects or projects in school. 	<ul style="list-style-type: none"> ▪ Contents of the application form ▪ Interview ▪ Professional references
Skills	<ul style="list-style-type: none"> ▪ Excellent teaching skills. ▪ Confident and proficient in planning and preparing lessons appropriate to the needs of the pupils. ▪ Ability to apply high educational and moral standards, promote the school's aims positively and use effective strategies to monitor motivation and morale. ▪ Use data to inform school target setting. ▪ Have a secure understanding of learning styles and child development. ▪ Develop good personal relationships and work well within the team. ▪ Establish and develop good relationships with parents. ▪ Communicate effectively (both orally and in writing) to a variety of audiences. ▪ Create a happy, challenging and effective learning. 	<ul style="list-style-type: none"> ▪ Experience of leading curriculum subjects or projects in school 	<ul style="list-style-type: none"> ▪ Content of the application form ▪ Interview ▪ Professional references ▪ Lesson observation

Knowledge	<ul style="list-style-type: none"> ▪ The theory and practice of providing for the individual needs of all children (e.g. Classroom organisation and learning strategies). ▪ The monitoring, assessment, recording and reporting of pupils' progress. ▪ The statutory requirements of legislation concerning equal opportunities, health & safety, learning support and child protection. ▪ The positive links necessary within school and with all its stakeholders. ▪ Be aware of new and current teaching initiatives. 	<ul style="list-style-type: none"> ▪ Awareness of the National Curriculum requirements at the appropriate Key Stage. 	<ul style="list-style-type: none"> ▪ Contents of the application form. ▪ Interview. ▪ Professional references. ▪ Lesson observation.
Personal competencies and qualities	<ul style="list-style-type: none"> ▪ Motivation to work with children and young people. ▪ Ability to form and maintain appropriate relationships and boundaries with children and young people. ▪ Emotional resilience in working with different situations ▪ Positive attitude to use of authority and maintaining discipline ▪ Be a role model to staff, children and the community ▪ Be committed to the school and its ethos. ▪ Able to motivate self and others. ▪ Be organised. ▪ Be flexible and work well with the person job sharing with. ▪ Excellent communication and interpersonal skills. ▪ Demonstrate initiative. ▪ Reflective on own practice. 		<ul style="list-style-type: none"> ▪ Contents of the application form. ▪ Interview. ▪ Professional references. ▪ Lesson observation.

Candidates should ensure that they address all of the above criteria in their application form, referring, where appropriate to actual experience. In addition, the interview will explore issues relating to safeguarding and promoting the welfare of children.